

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON April 17, 2023.**

The FY 2023-2024 Budget Public Hearing was called to order by Trustee Taglia at 6:00 p.m.:

Present: Trustees, Robert Taglia – President, Mary Agrusa – Vice President & Robert Wagner – Clerk.
Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, and Engineer Mark Halm.

Public Participation: None

Public Hearing Adjourned Trustee Wagner moved, seconded by Trustee Agrusa to adjourn the meeting at 6:01 p.m. Ayes: Taglia, Agrusa, & Wagner. Motion carried.

The Regular Meeting was called to order by Trustee Taglia at 6:01 p.m.: Present: Robert Taglia - President, Mary Agrusa – Vice President and Robert Wagner - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, and Engineer Mark Halm.

Public Participation: Business Administrator Hoving read an email from the resident at 16 W. Kenilworth Ave. Mr. Michael Schmidt. Mr. Schmidt wrote the board requesting the district reimburse fee's that were charged in error due to an improper meter that was installed by the village. Mr. Schmidt requested a sum of \$11,157.06 which "reflects inflation, compound interest, and monthly usage at current water rates". Discussion ensued as to the merits of the request by Mr. Schmidt. Trustee Wagner stated that he would prefer to confer with the attorney before proceeding any further. Trustee Taglia believed that the requested sum was not realistic and that the district's initial offer was fair. The board stated that the district is denying the request due to the fact that they believe the initial offer which included 3% compounding yearly interest to the Schmidt family was fair. The reasoning of the board was that the district does not own or maintain the water meters and therefore bears no responsibility for the error furthermore no complaint was made to the district by or on behalf of the owner until November of 2022.

Minutes Approved: Trustee Wagner moved, seconded by Trustee Agrusa to approve the minutes of the Regular Meeting of March 13, 2023. Ayes: Taglia, Agrusa and Wagner. Motion carried.

Bill Listing: Review and discussion ensued. Trustee Wagner moved, seconded by Trustee Agrusa to approve the bill listing dated April 17, 2023 in the amount of \$154,355.23 and to pay when funds are available prior to their due date Ayes: Taglia, Agrusa and Wagner. Motion carried.

April Water Shut-off List: Business Administrator Hoving presented the list of residents that are scheduled for shut-off in April due to non-payment. Review and discussion ensued. Trustee Wagner moved; seconded by Trustee Agrusa to approve the list as presented. Ayes: Taglia, Agrusa and Wagner. Motion carried.

Reconciliation Report – March 2023: Business Administrator Hoving presented the March Reconciliation report for review and discussion. Trustee Agrusa moved, seconded by Trustee Taglia to approve the Reconciliation report for March 2022 as presented. Ayes: Taglia, Agrusa and Wagner. Motion carried.

Engineer's Report: Engineer Mark Halm presented the Phase 7 Design Engineering Contract for formal approval. The board approved the contract pending attorney review at the February meeting. Attorney Kay reviewed the contract and did not recommend any changes. Trustee Wagner made a motion to approve the Phase 7 design engineering contract with Fehr Graham; seconded by Trustee Agrusa. Ayes: Taglia, Agrusa and Wagner. Motion carried.

Manager's Report – March 2023: Manager Listwan presented his report for the month of March. Manager Listwan mentioned a recent incident at the plant that shut down one of the two final clarifiers. Mr. Listwan stated after hours he received a notification via the SCADA system that a clarifier was not operating. When

he went to investigate he found that large rocks had been thrown into the clarifier causing it to malfunction. He further stated that when the creek level is low it is easy to enter the plant along the bank as there is no fence. Trustee Agrusa suggested filing a police report and Trustee Taglia mentioned installing security cameras. Trustee Wagner moved, seconded by Trustee Agrusa to approve the Manager's Report for March 2023 and place it on file. Ayes: Taglia, Agrusa and Wagner. Motion carried.

Trustee Reports: Trustee Wagner announced that the Village of Villa Park Environmental Concerns Commission voted to award Salt Creek Sanitary District a Green Champion Award. He stated that the award would be presented at the April 24, 2023 Village board meeting and requested Manager Listwan to attend and accept the award. Trustee Wagner then mentioned the Christopher Burke study that was completed in 2015 proposed as a cost saving measure that the Village of Villa Park could process the billing for the district. The combined billing would also make it easier for residents that currently receive a separate bill from the Village and the District. Mr. Wagner requested to have Business Administrator Hoving prepare a report for the board looking into the feasibility of having Villa Park prepare and distribute bills for the district. Trustee Wagner asked how trustee compensation was decided and what was the history of trustee wages. A brief discussion ensued and it was determined that the Sanitary District Act of 1917 established wages for districts and capped the wages at \$6000.00 per year. Trustee Wagner noted that he spoke with the Village Manager and asked if he could get a tour of Villa Park's wet weather facility. Mr. Wagner also said that the district could schedule a tour of the sanitary district for the Villa Park trustees.

FY 2023/2024 Budget Ordinance #563: Business Administrator Hoving presented the proposed budget and appropriation ordinance for Fiscal Year 2023/2024. Mr. Hoving stated that the total amount to be appropriated for the year is \$5,915,949.68. Trustee Wagner moved; seconded by Trustee Agrusa to approve budget ordinance #563 as presented. Ayes: Taglia, Agrusa and Wagner. Motion carried.

Ordinance #564 - FY 2023-2024 User Rate Ordinance: Business Administrator Hoving presented Ordinance #564 – FY 2023-2024 User Rate Ordinance. This ordinance decreases the corporate fund portion of the user rate by \$2.23 to \$5.94 per 1000 gallons. The user rate for debt service is decreased by \$1.63 for the upcoming year. Mr. Hoving stated the total user rate for FY 2023-2024 will be \$7.00 per 1000 gallons an overall increase of \$0.60. Trustee Wagner moved; seconded by Trustee Agrusa to approve Ordinance #564 – FY 2023-2024 User Rate Ordinance as presented. Ayes: Taglia, Agrusa and Wagner. Motion carried.

Ordinance #565 - FY 2023-2024 Capital Improvement Charge Ordinance: Business Administrator Hoving presented Ordinance #565 – FY 2023-2024 Capital Improvement Charge Ordinance. This ordinance increases the fixed fee for capital improvement charges from \$4.60 to 7.60 per quarter. Mr. Hoving stated the increase of \$3.00 per quarter will be used fund the smaller projects at the plant that typically happen between the larger loan projects. Trustee Wagner moved; seconded by Trustee Agrusa to approve Ordinance #565 – FY 2023-2024 Capital Improvement Charge Ordinance as presented. Ayes: Taglia, Agrusa and Wagner. Motion carried.

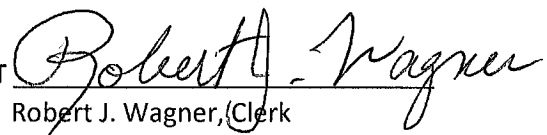
Meeting Adjourned

Trustee Wagner moved, seconded by Trustee Agrusa to adjourn the meeting at 7:07 p.m. Ayes: Taglia, Agrusa and Wagner. Motion carried.

APPROVED


Robert Taglia, President

ATTEST


Robert J. Wagner, Clerk

Prepared by: Ray Hoving, Business Administrator